



# Oakley City Facility Rental Agreement

Facility (Circle One):

Cattlemen’s Hall	Red Barn	Softball Diamonds	Soccer/Football Fields
Pavilion (Cattlemen's)	Pavilion (Red Barn)	Concession Stands	

**ADDITIONAL FEES:**

- A **\$500 security deposit** is required to be paid the week of your event. Your security deposit will be refunded within 3-5 business days pending any damage to the facility, noise complaints, and clean-up issues.
- A **\$75 fee** will be charged to your card if we must meet after business hours to issue a key.
- A **\$50 fee** will be charged to tour the facility after business hours.
- A **\$75 fee** will be charged if the key is not returned within 2-days of the event. (The key may be left in the mailbox on the east side of Oakley City of after the event.)
- Oakley City’s Cancellation Policy is as follows: Cancellations received up to three months before your event receive 50% refund of the rental fee. Cancellations received less than three months prior to your event means forfeiting the entire rental fee.

**-The rental for the facility is for the full day from 6 a.m. to 11:59 p.m. Your event must end in time to properly clean the facility and be out by 11:59 p.m. NOTE: All music must cease by 10:00 p.m.**

-The renter must be 21 years of age or older and show legal proof of residency for the local or Kamas Valley resident rate.

-Oakley City is not responsible for any lost or stolen items.

-Oakley City will remain free and harmless from any liability claims that may occur.

-DAMAGE: The renter is financially responsible for during the use of the facilities because of the activities of the renter and guests.

-CLEANING: The renter is responsible for properly cleaning the facility by checking ALL items on the provided cleaning list. **Failure to properly clean the facility will result in forfeiture of a portion or all of your security deposit.** Notify Oakley City of any damage so that it may be repaired in a timely manner.

**Damages caused during your rental will result in forfeiture of a portion or all of your security deposit.**

-NUISANCE/NOISE COMPLAINTS: Renters will respect the rights of adjacent residents and behave in a manner that does not create a nuisance to surrounding residents and properties. **This includes, but is not limited to, playing loud music that reverberates outside of the building.** If a complaint is received and **"verified," the renter forfeits their full security deposit.** If a noise complaint is received, Oakley City staff will ask you and your guests to vacate the premises **and includes placing the renter on a "DO NOT RENT TO" list for all future requests.**

-Oakley City reserves the right to refuse future service to renters who violate the rules of the rental agreement in any way.

By signing below, the renter mentioned above agrees to all the terms and rules of this agreement.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date