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### MINUTES

Oakley City Appeal Authority  
Special Request Meeting  
July 11, 2024 7:00 p.m.  
Zoom Meeting Platform was available

#### AGENDA

- 1. **Open Meeting.**
- 2. **Action Item: Setback variance request 4560 N. State Rd 32. Applicant, Glen Leavitt, seeks permission to place an accessory building that does not meet 12' rear setback.**
- 3. **Adjourn**

#### MINUTES

- 1. Call to order and roll call:
  - a) Appeal Authority: Doug Clyde
  - b) City Staff: Stephanie Woolstenhulme, City Planner;
  - c) Other: Glen Leavitt
- 2. Appeal Authority, Doug Clyde opens meeting. He welcomes those present to public hearing for application for setback variance at 4560 N SR 32. Applicant is Glen Leavitt. Glen is here today. Applicant desires a 6' minimum setback from rear property line for an accessory building. Current code requires 12'. Application will have to be done in 2 parts. The notice that was sent was for the public hearing did not include language to indicate that action would be taken. The public should have the opportunity to be present when Mr. Clyde makes his ruling. As it was not noticed as such, the only matter to accomplish tonight is the public hearing.
 

Mr. Clyde explains his position as Appeal Authority with Oakley City. Explains that after review of the noticing, no action will be taken tonight. Apologizes that he is required to be a stickler of the code.

Public hearing is opened.

No public comment.

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Public hearing closed.

Applicant asks to comment. Mr. Clyde instructs applicant that he is welcome to comment but any comments would need to be made again at next meeting for action.

Applicant explains that back property line is on a diagonal. The setback is only an issue on the one side.

Mr. Clyde thanks applicant for his comment.

- 3. Mr. Clyde calls for adjournment.

Minutes accepted as to form this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Douglas Clyde, Appeal Authority

\_\_\_\_\_  
Stephanie Woolstenhulme, Deputy Recorder

